

STUDENT BEHAVIOUR POLICY

Our Vision

Empowering students with values and skills to excel in a dynamic world.

Our Mission

To deliver high-quality, forward-thinking education that equips every student with the knowledge, skills, attitudes and global competencies to excel.

To create a nurturing, inclusive environment where all learners are enabled to contribute meaningfully to their communities and beyond.

To inspire a passion for discovery, nurture innovative mindsets.

To develop individuals to embrace every learning experience, build emotional and mental fortitude and a growth mindset to navigate challenges confidently.

This policy should be read comprehensively in conjunction with the appendices for Cyberbullying, Anti-bullying, Rewards and Sanctions ladders as well as for Learning and Teaching and Moral Education as these underpin the ethos of the school. The Attendance and Punctuality policy and Safeguarding policy should also be referred to.

2.Objective:

At SIS we expect all students to be always in harmony with their school environment, class environment, with parents, with teachers and with their classmates.

The school has a positive and inclusive approach to manage behaviour. We believe in encouraging good behaviour through a range of positive behaviour management strategies. Through this positive approach we aim to prevent inappropriate behaviour, thus enabling us to focus on good behaviour. We believe strongly in the importance of promoting and praising good behaviour.

We put great emphasis on the importance of interacting with others in respectful ways through speech, actions and relationships.

We aim to provide care and support for our children and support them to learn how to manage their behaviour appropriately. We give children choices and make it clear as to the consequences of the choices they make. We believe children have rights and responsibilities.

Students have the right to be safe, and treated politely and to learn without disruption. Children have the responsibility to care for themselves, other people and their school.

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We expect all adults and children to:

- Treat each other with courtesy and consideration, by treating others as we wish to be treated ourselves.
- Talk and listen to one another in order to understand and respect each other, making sure we hear all sides and do not jump to conclusions.
- Be fair and consistent to each other. However, we recognize by treating people fairly we may not treat everyone the same.
- Value, take pride in and care for the school by looking after school property and equipment. Staff will use their professional judgment on how a student's behaviour will be sanctioned or rewarded.

This judgement should be based on the severity of the behaviour and the behaviour history of the student.

3. Curriculum and SIS Learner Attitudes

At SIS we strongly believe the curriculum plays a very important part in the positive approach towards behaviour management. A stimulating and enjoyable curriculum, with well-planned, interesting and challenging activities promotes independence and good behaviour. School encourages systems and routines to keep well-ordered classrooms. The school talks about positive attitudes regularly and how these are reflected in children's behaviour.

4. Essential Agreements

Each class creates their own set of essential agreements at the start of each academic year. The rules/agreements are worded positively, are an integral part of every class, and may change and evolve over the year.

5. Positive Reinforcement and Rewards

The values and school rules are reinforced by:

- Giving clear and concise directions to children so misunderstandings do not arise praising pupils who comply.
- Backing up verbal praise with action

Stickers/Smilies/Star cards given out by teachers, TA's and supervisors for effort with

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work and behaviour, and achievement in work.

- Achievement certificates are awarded to students on a regular basis as a form of recognition.

6.1.Student Readiness for Campus Learning:

1. A daily routine to be followed keeping in mind the timings of the school.
2. Students to begin their class with a clean and fresh mind and body.
3. Students to wear neat and clean complete uniforms along with the identity card.
4. Students greet teachers/visitors and their fellow mates.
5. Students will not be allowed to eat or drink during the ongoing sessions. Only water is permitted.
6. Students to be mindful of the allotted study area and resource kit, and respect each other's personal space
7. Demonstrate appropriate and acceptable seating posture during the class.
8. Students to ensure that the learning devices are charged and the required accessories are ready (like headphones, I-Pads etc.).
9. Students must ensure that the learning materials for the required subjects are ready before the session begins.

6.2.Student Interaction - To ensure students' compliance with the school's values and systems, all students are expected to:

1. Address the teachers and any other staff present in the classroom with courtesy and respect.
2. Should communicate in a clear and polite manner while asking, answering, acknowledging and/or responding.
3. Must adhere to the teacher's instructions.
4. Should not indulge in interacting with others through chats from varied devices.
5. Must abstain from using any obscene, profane, threatening, or disrespectful

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language or images in any communication.

6. All communications with other students in any form must be polite, courteous and respectful.
7. No unnecessary talks, comments or remarks will be tolerated in the school premises.

6.3.Student Behaviour - All students are expected to respect and value the rights of others and conduct themselves as responsible members of SIS family by following the below-mentioned code of conduct:

1. Demonstrate understanding and acceptance of the rules laid down by the teacher for his/her respective class.
2. Do not engage in verbal argument with the teacher or other classmates.
3. Show conformity towards the school's rules and regulations through both verbal and nonverbal demeanours.
4. Students must follow the essential agreements during a class at all times.
5. Do not engage in destroying, modifying, or misusing devices or software in any way.
6. Creating or opening hyperlinks or any other sites unless they are shared by the teacher is strictly prohibited.
7. Students are not allowed to post, circulate or print images of the teaching sessions
8. Playing games (except with the express permission of the teacher because it is an educational necessity linked to the lesson) is not allowed at any time.

7. Misconduct Classification & Sanctions

Misconduct is categorized into **four levels** based on severity, with corresponding sanctions:

7.1 Level 1 – Minor Offenses

- Talking during lessons, disrupting learning.
- Being late to class repeatedly.
- Forgetting books/equipment.

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- Minor uniform violations.
- Eating in class without permission.
- Misuse of technology (playing games, sending irrelevant messages).

Sanctions:

- ✓ Verbal warning (up to 3 times).
 - ✓ Recorded behavior note.
 - ✓ Time-out or short detention.
 - ✓ Parent notification (if repeated).
 - ✓ Loss of minor privileges (e.g., restricted device access).
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7.2 Level 2 – Moderate Offenses

- Persistent Level 1 behaviors.
- Defying teacher instructions.
- Minor physical altercations (pushing, shoving).
- Bullying or cyberbullying.
- Use of inappropriate language or gestures.
- Skipping class or school activities.
- Sharing inappropriate content online.

Sanctions:

- ✓ Written warning (First Official Warning Letter).
 - ✓ Parent meeting with teacher.
 - ✓ Detention (Break Time Detention or Half-Day Detention).
 - ✓ Device confiscation (for tech misuse).
 - ✓ Temporary restriction from extracurricular activities.
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7.3 Level 3 – Serious Offenses

- Repeated Level 2 behaviors.
- Verbal or physical aggression.
- Serious bullying or cyberbullying.
- Skipping school for a full day.

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- Vandalism or damage to property.
- Misuse of technology (hacking, sharing offensive content).
- Attempting to cheat in exams.

Sanctions:

- ✓ Second Official Warning Letter.
- ✓ Parent meeting with Senior Leadership.
- ✓ Full-day detention.
- ✓ Removal of school privileges (leadership roles, field trips, sports).
- ✓ Mandatory behavior counseling.

7.4 Level 4 – Severe Offenses

- Repeated Level 3 behaviors.
- Physical violence causing injury.
- Possession of prohibited substances or weapons.
- Sexual harassment or misconduct.
- Hacking school systems or extreme cyber offenses.
- Severe threats to students or staff.
- Cheating in minor/major examinations (copying, using unauthorized materials).

Sanctions:

- ✓ Third and Final Warning Letter.
- ✓ Extended suspension (up to 5 days).
- ✓ Exclusion from school-wide events.
- ✓ Referral to KHDA or external authorities (if needed).
- ✓ **Expulsion in extreme cases.**

8. Misuse of Digital Gadgets & Online Platforms

Students must use digital devices **responsibly** for educational purposes only. **Misuse includes:**

- Accessing unauthorized websites or content.
- Playing non-educational games.

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- Taking photos/videos without consent.
- Sharing or posting harmful content online.
- Inappropriate use , misuse.
- Defamation posts.
- Use of social media platforms in school
- Inappropriate use of social media platforms.

Sanctions for Misuse:

- ✓ **First offense** → Verbal warning.
- ✓ **Second offense** → **Device confiscation for 1 week.**
- ✓ **Third offense** → **Permanent loss of privilege + parent meeting.**

The school reserves the right to:

- **Confiscate digital gadgets** indefinitely if needed.
- **Monitor student activities** on school devices.

9. Consequences for Cheating in Exams

- **Attempting to cheat (e.g., whispering, glancing at others' papers, using hidden notes):**
 - ✓ Exam paper confiscated, given **zero marks**.
 - ✓ Parent notification.
 - ✓ Written warning recorded.
- **Cheating (e.g., using unauthorized materials, plagiarizing, or receiving external help):**
 - ✓ **Zero marks for the exam.**
 - ✓ Parent meeting with Head of School.
 - ✓ One full-day detention.
 - ✓ **For repeated offenses, suspension or expulsion** may be considered.

10. Detention as a Sanction

Students who violate rules may receive **detention** during **break time, after school, or full-day isolation** for serious offenses.

- **Break Time Detention** → For minor disruptions.

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- **Half-Day Detention** → For repeated misconduct.
 - **Full-Day Detention** → For serious violations (under SLT supervision).
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11. Three-Warning System & Disciplinary Actions

- ✓ **1st Warning Letter** → Issued for **moderate offenses (Level 2)**.
- ✓ **2nd Warning Letter** → Issued for **serious offenses (Level 3)**.
- ✓ **3rd Warning Letter** → Final warning before **suspension or expulsion**.

 **After the 3rd warning, the school reserves the right to:**

- Suspend or expel the student.
 - Involve KHDA for further action.
 - Notify parents formally.
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12. Parent Responsibilities & Involvement

Parents play a crucial role in student behavior management. **Parents must:**

- Attend meetings regarding their child's conduct.
- Reinforce school values at home.
- Respond promptly to school communications.

 **Failure to respond to school requests may result in:**

- A **formal notice** from the school.
 - Suspension of the child's participation in school events.
 - Involvement of KHDA if negligence continues.
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Summary of Consequences for inappropriate behaviour

Students who display at-risk behaviour in any form will follow the protocol listed below:

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	Behaviour	Appropriate Sanctions	Comments	
Level 1	Annoyance during lessons	Use of non-verbal communication to correct the behaviour	Not recorded	
	Calling out	Verbal reminder (max 3)	Not recorded	
	Wandering in the classroom without reason	Verbal reminder of class agreements	Not recorded	
	running in the school building	Verbal reminder	Not recorded	
	Ignoring instructions	Verbal reminder	Not recorded	
	pushing in the line	Verbal reminder	Not recorded	
	talking during silent work	Change in the seating arrangement	Recorded on the class seating plan and all the subject teachers to be notified.	
	minor playground incidents	Verbal warning + reflection	Not recorded	
	not wearing proper and full uniform & identity card or untidy / undesired appearance	Verbal warning (max 3)	Parents to be informed via e-mail. Student to be returned home if it is repeated after 3 warnings.	
	misuse of iPad (browsing irrelevant material)	Verbal warning (only 1), reflection	1 week confiscation.	
	Level 2	Repeated level 1 behavior	Child to be separated from the class from 5-20 minutes allowing "Think time to reflect"	Incident report
		Deliberate disruption	Lunchtime/Playtime detentions to complete reflection sheet (1 to 3 as per the severity)	Incident report, behaviour plan + counselling
		A accidental damage through carelessness	Repair/Cleanup of damage	Incident report, behaviour plan + counselling

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	Minor challenges to authorities	Sent to a junior class for learning good behaviour	counselling
	Repeatedly annoying other children	1- day isolation	Counselling + recorded
	Playground skirmish	3 days of lunch time/play time detention	Reflection
	Harming someone mildly	1 – day isolation	Reflection
	Damage to school / pupil property	Compensation of the damage	Reflection
Level 3	Repeated level 2 behaviour	1 week lunch detention, writing reflection	Parents to be emailed, individual behavior plan, report to VP/ HOI/ Counsellor
	Leaving class/school without permission	4 days of lunch time/play time detention	Parents to be emailed, incident report, individual behavior plan, report to VP/ HOI/ Counsellor
	deliberate rudeness to others	3-day isolation	Parents to be emailed, incident report, report to VP/ HOI/ Counsellor
	Harmful/offensive name-calling/directed swearing at another child	3 days of attending lessons with juniors	Parents to be emailed, incident report, individual behavior plan
	Bullying	Reflection, 2 days-External exclusion	Parents to be emailed, incident report, individual behaviour plan, report to VP/ HOI/ Counsellor
	Running out of the classroom/ school	4 days of lunch time/play time detention	Parents to be emailed, incident report
	Verbal/physical abuse to any staff	Reflection, 2 days – External exclusion	Parents to be emailed, incident report, individual behaviour plan
			Parents to be emailed,

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	Extreme danger or violence towards staff and them themselves	2 days – external exclusion	incident report, individual behaviour plan, counselling, report to VP/ HOI/ Counsellor, Referral service
	A very serious challenge to authority	2 days – external exclusion	Parents to be emailed, incident report, report to VP/ HOI/ Counsellor
	Stealing	3 – day isolation	Parents to be emailed, incident report, report to VP/ HOI/ Counsellor
	Serious fighting and intentional harm to other children	4 days – External exclusion from school	Parents to be emailed, incident report, individual behaviour plan, counselling, report to VP/ HOI/ Counsellor, Referral service
	Damaging the expensive school property	Compensation of the damage	Parents to be emailed, incident report, report to VP/ HOI/ Counsellor
Level 4.	Repeated Level 3 behaviors.	Third and Final Warning Letter.	<ul style="list-style-type: none"> • Second Official Warning Letter. • Parent meeting with Senior Leadership. • Full-day detention. • Removal of school privileges (leadership roles, field trips, sports) • Mandatory behavior counseling. • Third and Final Warning Letter. Extended suspension (up to
	Physical violence causing injury	✓ Extended suspension (up to 5 days).	
	Possession of prohibited substances or weapons.	✓ Exclusion from school-wide events.	
	Sexual harassment or misconduct.	✓ Referral to KHDA or external authorities (if needed).	
	Hacking school systems or extreme cyber offenses.	✓ Expulsion in extreme cases.	
	Severe threats to students or staff		
	Cheating in major examinations (copying,		

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	using unauthorized materials).		5 days) <ul style="list-style-type: none"> • Exclusion from school-wide events • needed).
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Student Acknowledgement:

I have been explained the entire behavior policy in its totality. I agree with everything that is mentioned herein and promise to abide by all the norms mentioned in this policy. I also take it upon myself to accept suitable consequences with dignity should I be found breaching the expected behaviour mentioned in this policy.

Name and signature:

1.	2.	3.	4.
5.	6.	7.	8.
9.	10.	11.	12.
13.	14.	15.	16.
17.	18.	19.	20.
21.	22.	23.	24.
25.	26.	27.	28.

Class teacher:

Date:

Effective Date March 1, 2025

Policy Review Date March 1, 2026

Reviewed by:



Clara Martin
Principal
Sabari Indian School, Dubai

